

MEMORANDUM OF UNDERSTANDING

This is a Memorandum of Understanding ("MOU") entered into by **University of Utah ("UofU")** and **Salt Lake Community College ("SLCC")**. This MOU sets forth an agreement between the UofU and SLCC whereby the UofU will provide certain Communication courses for SLCC students which are to be taught on SLCC campuses.

RECITALS

- A. The University of Utah's Continuing Education Program, in an effort to increase enrollment in the UofU's Department of Communication, desires to have UofU faculty instruct students, currently enrolled at SLCC, in an upper-division, UofU Communication course.
- B. SLCC, in an effort to promote learning opportunities to its students at a reduced cost to students, desires to support the UofU's academic program by providing classroom space on various SLCC campus via SLCC's University Partnership Program.
- C. Given that both the UofU and SLCC's endeavor to support this academic effort, the parties, through this MOU, hereby agree to set forth each party's respective rights and responsibilities as well as the general requirements of this cooperative effort.

AGREEMENT

It is hereby Agreed by the **University of Utah** and **Salt Lake Community College** to the following:

1. The UofU will provide faculty instruction for one Communication course entitled "Bridge to Communication (COMM 3060)". It will be the UofU's responsibility to provide all salary, benefits and other compensation to the faculty providing instructions for these courses.
2. SLCC will provide to the UofU one classroom at the SLCC South City campus where the UofU intends to offer the class. The UofU will advise SLCC of its intention to provide the course on a particular campus at least ninety (90) days prior to the beginning of the semester that the course will be offered. Students may choose to transfer COMM 3060 back to SLCC to apply to their degree program in Communication as a general elective. To do so, students may request a transcript from UofU to be submitted to SLCC.
3. The UofU will be responsible for the registration of students, issuance of grades and credits for the course, and all other administrative record keeping, and requirements related to the course.
4. The UofU will capture a reduced student tuition for these courses and students will be notified, prior to taking the course, of the required tuition. The course will be set-up with the UofU's Continuing Education program and the students will register and pay through Continuing Education. Registration dates will be extended so that students may make financial arrangements to pay tuition.

5. UofU will pay a \$300 flat rate to the SLCC University Partnership Office each time the course is taught. This fee will cover SLCC expenses related to classroom space, equipment, and staff support. SLCC will provide instructor with a classroom key, and any classroom equipment necessary for the instruction of these courses provided that UofU request is reasonable and that reasonable notice is provided.
6. UofU will give students credit for the course provided that the students enroll in the UofU's Communication program. The course will be on the students' UofU transcript and contribute to the credit hours required for graduation. Acceptance of the credit at other institutions would be at the discretion of those institutions.
7. UofU shall be responsible for providing Worker's Compensation Insurance for faculty who teach these courses. Meanwhile, both UofU and SLCC will provide liability insurance for this program under the State of Utah Risk Management Fund.
8. SLCC, provided adequate funding exists, will aid UofU in recruiting students for this program through the use of student email, electronic bulletin boards, posters, flyers and faculty advisor referrals.
9. UofU shall provide UNID number for all students participating in this program so students can access a range of UofU services and privileges (e.g. library lending, writing center consultations and online course content, etc.)
10. The term of this MOU shall be five (5) years, however either party may terminate this MOU without cause provided that the other party is given ninety (90) days notice. In the event that the MOU is terminated, both UofU and SLCC will work cooperatively to ensure that students enrolled in a course at the time of the termination will be able to complete the course they are currently enrolled in. The parties may renew this MOU for one additional five (5) year term.
11. This MOU is entered into this ___ day of March, 2019.

SALT LAKE COMMUNITY COLLEGE

UNIVERSITY OF UTAH

By: Nick Burns
 Title: Associate Dean, Communication
 & Performing Arts

By: Danielle Endres
 Title: Department Chair, Communication

Signature: _____


Signature: Danielle Endres

Date: 4/16/19

Date: 04/15/2019

By: Richard Scott

Title: Dean of School of Arts, Communication and Media

Signature: 

Date: 4/16/19