

MEMORANDUM OF UNDERSTANDING

This is a Memorandum of Understanding (“MOU”) entered into by **University of Utah** (“University”) and **Salt Lake Community College** (“SLCC”) This MOU sets forth an agreement between the University and SLCC whereby the University will provide certain English courses for SLCC students which are to be taught on SLCC campuses.

RECITALS

- A. The University of Utah’s Continuing Education Program, in an effort to increase enrollment in the University’s Department of English, desires to have University faculty instruct students, currently enrolled at SLCC, in an English course.
- B. SLCC, in an effort to promote learning opportunities to its students at a reduced cost to students, desires to support the University’s academic program by providing classroom space on various SLCC campus.
- C. Given that both the University and SLCC’s endeavor to support this academic effort, the parties, through this MOU, hereby agree to set forth each party’s respective rights and responsibilities as well as the general requirements of this cooperative effort.

AGREEMENT

It is hereby **Agreed** by the **University of Utah** and **Salt Lake Community College** to the following:

- 1. The University will provide faculty instruction for one English course entitled “Global/Transnational Literature (ENGL 3780)”. It will be the University’s responsibility to provide all salary, benefits and other compensation to the faculty providing instructions for these courses.
- 2. SLCC will provide to the University one classroom per semester at the SLCC campus where the University intends to offer the class. The SLCC campus where this courses will be offered will be at the Redwood campus. The University will advise SLCC of its intention to provide the course on a particular campus at least ninety (90) days prior to the beginning of the semester that the course will be offered.
- 3. The University will be responsible for the registration of students, issuance of grades and credits for the course, and all other administrative record keeping and requirements related to the course.
- 4. The University will capture a reduced student tuition for these courses and students will be notified, prior to taking the course, of the required tuition. The course will be set-up with the University’s Continuing Education program and the students will register and pay through Continuing Education.

5. SLCC, will charge the university normal charges of a standard space fee of \$30 per credit per student each semester the class is offered at the college. The University will provide a final roster in the third week of the course.
6. SLCC will provide any equipment necessary for the instruction of these courses provided that University's request is reasonable and that reasonable notice is provided.
7. University will give students credit for the course provided that the students enroll in the University's English program. The course will be on the students' University transcript and acceptance of the credit at other institutions would be at the discretion of those institutions.
8. University shall be responsible for providing Worker's Compensation Insurance for faculty who teach these courses. Meanwhile, both University and SLCC will provide liability insurance for this program under the State of Utah Risk Management Fund.
9. SLCC, provided adequate funding exists, will aid University in recruiting students for this program through the use of student email, electronic bulletin boards, posters, flyers and faculty advisor referrals.
10. University shall provide UNID number for all students participating in this program so students can access a range of University's services and privileges (e.g. library lending, writing center consultations and online course content, etc.)
11. The term of this MOU shall be five (5) years, however either party may terminate this MOU without cause provided that the other party is given ninety (90) days notice. In the event that the MOU is terminated, both University and SLCC will work cooperatively to ensure that students enrolled in a course at the time of the termination will be able to complete the course they are currently enrolled in. The parties may renew this MOU for one additional five (5) year term.
12. This MOU is entered into this ____ day of November, 2017.

SALT LAKE COMMUNITY COLLEGE

By: Stephen Ruffus
 Title: Associate Dean, English

Signature: Stephen Ruffus

Date: 12/5/17

UNIVERSITY OF UTAH

By: Scott Black
 Title: Department Chair, English
 Department

Signature: Scott Black

Date: 5/4/18