

UNIVERSITY COLLEGE
UNIVERSITY OF UTAH



ANNUAL REPORT

2007-08

MEMORANDUM

TO: John Francis, Senior Associate Vice President for Academic Affairs

FROM: Sharon Aiken-Wisniewski, Senior Associate Dean for University College

RE: 2007-08 Annual Report for University College

DATE: September 25, 2008

The document attached to this memo is the University College Annual Report for 2007-08. The Annual Report documents activities of University College, Preprofessional Advising, The Transfer Center, and Returning to the U for the past year. All activities focused on our values of service and support to students, faculty, and staff at The University of Utah.

Some highlights for 2007-08 year include:

- The Prelaw area coordinated the biggest Law Fair to date at the U of U with 124 law schools in attendance.
- The first two phases of the Purposeful and Essential Advising Program (mandatory advising) were implemented for freshmen and undecided students with 60 credits or more.
- The Returning to the U Program was initiated in May 2007 with graduates by May 2008.
- University College collaborated with the School of Business to share a peer advisor between the two areas. This partnership will continue into 2008-09.
- University College co-sponsored the Second Annual U of U Advising Conference in September with the keynote speaker being Octavio Villalpando, Associate V.P. for Diversity.
- The 3rd Annual Major Exploration EXPO (2007) was attended by over 1,000 students and 85 departments.
- We initiated a Transfer Center Newsletter which was sent to USHE institutions, with U of U updates for advisors of transfer students.
- The Preprofessional Advising Office held the first Annual Application Celebration for students who had applied to medical and dental school.
- The Prelaw Office relocated to Orson Spencer Hall to be closer to activities and majors pursued by prelaw students.
- UC Staff assisted with the implementation of DARS Interactive Audit, the U-Mail Campaign, and the introduction of the International Requirement.

Awards and accolades included:

- John Nilsson and Amanda Hatton received scholarships from NACADA to attend the NACADA Summer Institute.
- Sharon Aiken-Wisniewski was awarded the NACADA Advising Administrator of the Year Award and the Rola Award at the 2008 NACADA Annual Conference in Baltimore.

The staff of University College anticipates 2008-09 to be a very productive year with a new center opening in the Library, partnering with the College of Fine Arts on general advising, and the continuation of mandatory advising to impact second-year students.

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STUDENT CONTACTS



Sharon Aiken-Wisniewski

The staff in University College (UC) had over 68,000 contacts with students during 2007-08 academic year. University College uses the ACCESS Database for more accurate recording of student interactions. UC staff record contacts directly into the database for accuracy and timeliness.

Academic Yr	Appointments	Quick Helps*	Total
1997-98	20,668	11,495	32,163
1998-99	19,305	13,668	32,973
1999-00	16,725	13,378	30,103
2000-01	16,871	15,894	32,765
2001-02	16,836	16,224	33,060
2002-03	15,656	16,870	32,526
2003-04	15,711	23,127	38,838
2004-05	13,869**	29,707	43,576
2005-06	11,283	28,454	39,737
2006-07	9,109	41,736	50,845
2007-08	10,822	47,602	58,424

*"Quick Help" is any contact not logged on the database system as an appointment except e-mail.

**The activities that comprise this column changed in September 2004 with the installation of Quick Answer Center. Developmental techniques encourage advisors to spend more time with advisees which appears as a reduction of appointments. Informational issues are handled quickly at the Quick Answer Center leaving more time for complex advising issues during appointments.

2007-08 Student Contact Summary

Appointment and Same Day	10,822
Quick Help (QA Desk, Presentations, Reception)	47,602
E-mail Advising	4,850
Premedical Program	
Advisor Contacts (Individual)	1,314
Office Contacts (Group advising, walk-in, phone)	3,132
Workshops for Scholastic Standards (Warning)	1,178
Total Number of Student Contacts	68,898

*This is a conservative number. Advisors, peer advisors, interns and receptionists may answer a question for a student but not have the time to track it due to excessive student demand.

*UC E-mail messages sent through U of U Directed E-mail and postal correspondence are not part of the above numbers. In 07-08, UC sent over 35,000 pieces of correspondence to students via e-mail or postal services.

Analysis of Student Contacts

University College gathers detailed information on students when they have scheduled an appointment with an advisor. This self-reported information provides UC with data on the students' class standing, advising needs and major (or intended major).

Class Standing of Students Served

<u>Class</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Freshmen	28%	30%	32%	27%	28%
Sophomores	30%	31%	34%	26%	20%
Juniors	22%	21%	19%	23%	20%
Seniors	15%	12%	10%	13%	13%
Transfer (New Feature 06-07)				6%	10%
Others*	5%	6%	4%	5%	9%

*Nonmatriculated, not admitted, second bachelors, graduate

Contacts by Type in 2007-08

The mission of University College requires a developmental and informational advising focus. These foci lend themselves to either scheduled appointments that allow the advisor and student time to discuss issues or a short rapid response provided through "Quick Answer." A Quick Answer advisor is available from 9 to 5 PM every business day in SSB 450. Appointments marked as "same day" are maintained for students who need immediate assistance based on a conversation with a Quick Answer advisor.

Advising Needs - Students seek advisement for many reasons.

<u>Type</u>	<u>03-04</u>	<u>04-05</u>	<u>05-06</u>	<u>06-07</u>	<u>07-08</u>
General Ed/Graduation Requirements	22%	25%	20%	12%	19%
Academic Prog Plan/Registration	27%	22%	21%	40%	36%
Policies and Procedures	13%	8%	6%	8%	7%
Transfer Student Issues	18%	23%	28%	14%	NA
Scholastic Standards	10%	11%	12%	16%	13%
Professional/Graduate School (new in 07-08)					12%
Major Exploration	10%	11%	13%	10%	11%
Total Contacts	15,656	15,711	13,869	9,109	10,822

Reported Home College

Students are asked to report their major, if appropriate, when checking-in for an appointment. As the chart below indicates, 53% of the students seen in University College report a major interest. These advising issues range from questions on general education to finding the location of the home college advisor to identifying resources that will result in academic success.

	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Business	1152 (8%)	930 (8%)	636 (7%)	844 (8%)
Engineering	596 (4%)	574 (5%)	456 (5%)	461 (4%)
Science	768 (6%)	711 (6%)	486 (5%)	576 (5%)
Architecture	220 (2%)	197 (2%)	203 (2%)	252 (2%)
Education	376 (3%)	278 (2%)	155 (2%)	213 (2%)

Fine Arts	631 (5%)	547 (5%)	380 (4%)	433 (4%)
Health	617 (4%)	563 (5%)	415 (5%)	462 (4%)
Humanities	1603 (12%)	1178 (10%)	882 (10%)	890 (8%)
Nursing	561 (4%)	470 (4%)	432 (5%)	418 (4%)
Pharmacy	125 (1%)	147 (1%)	152 (2%)	129 (1%)
Soc. and Beh.	1542 (11%)	1413 (13%)	1,097 (12%)	1,179 (11%)

Data for Appointments

University College has offered this database to campus entities for tracking. In 2008-09, the Colleges of Social and Behavioral Science and Fine Arts will utilize this database to track advising interactions. The proposed implementation date is January 2009.

Conclusion

University College continues to provide advising services to many students with different needs. Developmental advising appointments that receive 45 to 60 minutes instead of 30 minutes are continuing to grow. The Quick Answer Center is popular with students and advisors since it is immediate and provides direction. The services of University College continue to be utilized by The U of U community. More detail is available for each area of this agency within this document.

FRESHMAN ADVISING PROGRAM



Leslie Park and Victoria Trujillo

Overview

The Freshman Advising Program is a campuswide effort coordinated by the UAAC Freshman Advising Committee. The goals of the program are to advise and increase the retention of new freshman students. This committee is Co-Chaired by an advisor from an academic department and the Coordinator for the Freshman Advising Program within University College. This year the Freshman Advising Program moved from a voluntary to a mandatory advising program. The results of this transition are outlined below.

Goals for 2007-08	Results
Transition the Freshman Advising Program from a successful voluntary program to a mandatory program	<ul style="list-style-type: none">• 85% of new students that began at the U in Summer or Fall 2007 were seen by an advisor.• University College saw 1,288 of these new freshmen.• Advisors are still continuing to meet with students as they try to register and need their advising hold cleared.
Help students to better understand the value and role of advising through the introduction of an advising syllabus for freshman advising	<ul style="list-style-type: none">• Advisors within University College were encouraged to utilize this tool throughout Spring 2008• Advisors gave their advising syllabus to each student they met with during orientation during Summer 2008
Evaluate results of First-Year, First-Time Undergraduate Survey and discuss with Freshman Advising Committee	<ul style="list-style-type: none">• The Freshman Advising Committee reviewed the results of this survey• Data was presented during a PowerPoint at the 2007 University of Utah Advising Conference
Offer extended advising hours in University College instead of the Residence Halls Fall 2007 to better serve new freshmen	<ul style="list-style-type: none">• University College offered extended advising hours during the last week of October and the first week of November.

Freshman Advising Program Results

- The percentage of new freshmen advised since the program began in 1999 has ranged from 55% to 66%. **With the transition to mandatory advising, 85% of students that began at the U in Summer or Fall 2007 saw their academic advisor by November 20, 2007.**
- Those students that met with an advisor before November 20th were given early registration for sSpring 2008 courses.

Based on data collected by Institutional Analysis in February 2008, students who meet with an advisor early and receive priority registration post a higher GPA for their first semester and have a higher fall-to-spring retention rate compared to those students who do not meet with an advisor and receive priority registration (Table 1).

Table 1

Student Group	Mean Term GPA Fall 2007	Retention Fall 2007- Spring 2008
Advised/ Received Priority (2,210 students)	3.02	92%
Not Advised/ Did Not Receive Priority (435 students)	2.61	57.9%

The data also suggests that students who take advantage of priority registration have a higher fall-to-fall retention rate compared to students who do not receive advising and priority registration (Table 2).

Table 2

Student Group: Fall 2003 Cohort	RETENTION			
	Fall 2004	Fall 2005	Fall 2006	Fall 2007
Advised/Received Priority (1,357 students)	75.7%	68.4%	65.7%	54%
Not Advised/Did Not Receive Priority (1,049 students)	53.6%	45.7%	48%	42.1%

Most significantly, graduation rates of those who received priority registration are double those who did not receive priority (Table 3).

Table 3

Student Group: Fall 2002 Cohort	GRADUATION AS OF SPRING 2007
Advised/Received Priority (1,620 students)	565
Not Advised/Did Not Receive Priority (1,122 students)	206

Calling Campaign to Unregistered Freshmen, December 2007

As an extension of the Freshman Advising Program and in an effort to reach out to freshmen who most likely had not met with an advisor, for the seventh year the Freshman Advising Committee coordinated a calling campaign to freshmen who were registered for fall yet had not registered for the following Spring Semester.

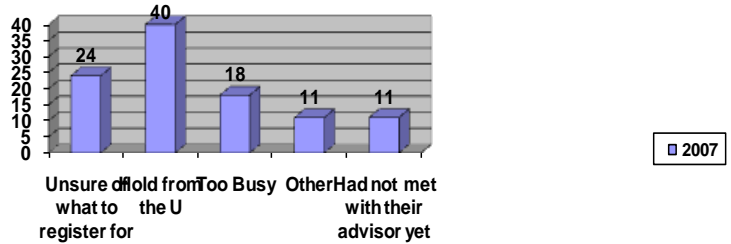
The main goals of the calling campaign are to:

2. Provide advising assistance and referrals to students if they were interested in registering for next term
3. Inform student that a meeting with their advisor is mandatory in order for them to register for their next semester
- Send students who were planning to take time off an informational guide, *Advice for Students Planning to Take a Leave of Absence*

Calls are made by advisors in University College and in the programs/colleges that advise their own freshmen: Business, Mines, Fine Arts, Science, Engineering, Honors and LEAP. ***The first year we did the Calling Campaign in Fall 2001, 881 new freshmen were unregistered as of early December. In Fall 2007, 505 students were unregistered as of early December.*** The Calling Campaign in December 2007 resulted in:

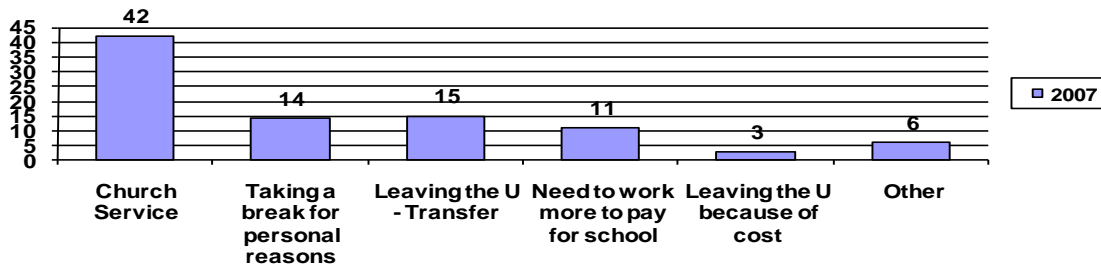
- Advisors speaking or leaving messages with 210 students
- 76% of students advisors spoke with who were thinking of registering actually did go on to register for Spring 2008

Most of the unregistered students we spoke with who were thinking of registering had holds and other advising needs which we were able to assist them with (Figure 1).



**Students Thinking of Registering
Figure 1**

For those who had decided not to return, the majority were planning to do church service (Figure 2). These students were mailed the handout on taking a leave of absence with instructions on how to make a smooth reentry to the University.



**Students Not Planning to Return
Figure 2**

By actively reaching out to students in this way, we were able to demonstrate to students that the University cares about their experience and wants to help them succeed.

University College and Freshman Advising

University College Advisors meet with all undeclared freshmen as well as those who not advised through a specific college or program (LEAP, Honors, Athletics, or the Colleges of Business,

Engineering, Fine Arts, Mines and Science). With the implementation of mandatory advising, University College saw a significant increase in the numbers of students during the early registration period.

FALL	Number of new freshmen seen by University College	SPRING	Number of new freshmen seen by University College	TOTAL
2007	1,132	2008	156	1,288
2006	529	2007	24	553
2005	561	2006	38	599

Goals for 2008-09

1. Pilot a 1-credit-hour transition course for freshman students: UGS 1010 (Your Path to a Successful Start at The University of Utah)
2. Work with Institutional Analysis to update the reports regarding the Freshman Advising Program
3. Create a campuswide advisor training program in Fall 2008 to create awareness of the Freshman Advising Program and its logistics

SCHOLASTIC STANDARDS PROGRAM



William Jency Brown and Heather Crum

University College (UC) administers the University's scholastic standards (SS) policies for undergraduates and provides academic advising and other resources for students on the various levels of academic probation.

Progress on 2007 - 2008 Goals

During the past year, efforts have been made to streamline many SS procedures and also to track the progress of SS students to determine if current policies and programs are working effectively. Some of the new procedures include:

- Contacting new "Warning" and "Suspension" students via e-mail as soon as grades are reported so that they are immediately aware of their status and understand their options and responsibilities.
- Allowing advisors to individually approve appeals for first suspension students to return to school and to develop closer working relationships with these students after they are approved to return to the University.
- Investigating ways to reach students having academic difficulty sooner through an "early warning" system. This includes asking new freshman students about academic progress during their freshman advising session and encouraging faculty in certain classes (like writing) to direct students having difficulty to appropriate resources.
- Using new tracking reports to closely monitor the status of new freshman students who fall below 2.0 during their first year.

In addition, the Scholastic Standards training manual has been completely updated and revised to improve the training for new advisors. A spot-check of evaluations of the on-line academic success workshop has been completed.

For the last ten years, the percentage of undergraduate students on all levels of academic probation combined (warning, probation, or suspension) has remained fairly consistent at between 7% and 8%. This population requires a disproportionate amount of advising time which is obviously also time that cannot be devoted to other students. Following are some revealing statistics about two groups of these students – *New Freshmen and Students Returning from Suspension*.

Total New Freshmen Who Started Fall 2006	2,716
Number on Warning (cum below 2.0) after first term	432 (15.9%)

Taking a closer look at this population of 432 new freshmen who were below 2.0 after their first semester:

- 129 did not attend in spring(30%)
- 179 had 2nd term below 2.0 & moved to full Probation status (41%)
- 124 had a successful 2nd term (29%)

Looking at this same population after one full year shows:

- 244 did not attend the following fall (57%)
- 122 were still on some level of probation (28%) Note: 48 of 122 were suspended
- 66 were in good standing (15%)

Summary

A great many of the new freshmen who struggle during their first semester either do not return for or continue to struggle during their second semester and the numbers get worse after one year.

The average ACT (23) and High School GPA (3.254) of this population is not significantly lower than that of the overall Freshman cohort (24 and 3.522).

Because registration for Spring Semester happens well before the posting of fall grades, these students are often well into their second semester before any scholastic standards intervention by University College occurs.

Current Status of Students Who Appealed to Return from Suspension for Spring Semester - 2005 & 2006

Students who are suspended have multiple meeting with advisors, go through an extensive appeal process, and are referred to multiple resources which include professional counseling, tutoring, study skills classes, etc.

40 students were approved to return from suspension for Spring Semester 2005.

19 of these are re-suspended or not enrolled (47%)
 13 are currently enrolled (33%)
 8 have graduated (20%)

39 students were approved to return from suspension for Spring Semester 2006.

22 of these are re-suspended or not enrolled (56%)
 14 are currently enrolled (36%)
 3 have graduated (8%)

Summary

Approximately half of the students who return from suspension are making progress toward a degree.

The 20% 3-year graduation rate for the 2005 cohort is encouraging.

Approximately half of the students who are re-suspended do a second appeal and require an even greater amount of advising time.

Goals for 2008-09

1. Work with Freshman Mandatory Advising Program to try to get new freshman students to self-disclose if they are having difficulty so that they can be referred to appropriate resources
2. Work with faculty who teach courses popular with new freshmen to encourage them to refer students who are having difficulty to advising or other resources.
3. Assess the effectiveness of the on-line Academic Success workshop that is required of students who go on warning.
4. Continue to track the progress of students returning from suspension and collect some data from them to determine what resources are most helpful.

5. Explore the possibility of making the second suspension “final” until the student is eligible for academic renewal after ten years.

Academic Success Workshop Totals

Academic Year	2005-2006	2006-2007	2007-2008
Number on Warning	1,891	1,885	1,736
Completed Online Workshop	955	1,102	1,117
Completed In-Person Workshop	232	133	61

Suspension Appeals

Academic Year	2005-2006	2006-2007	2007-2008
Suspension Appeals Approved	113	74	126
Suspension Appeals Denied	10	7	3

UNDECIDED AND NEW STUDENT ORIENTATION PROGRAM



Steve Hadley

2007-08 Goals and Outcomes

- Major Exploration EXPO: Student attendance 1000 plus and add a series of follow up workshops.
Outcome: 1015 students attended the Major Exploration EXPO. In addition, 82 academic departments and student support agencies were represented. The follow up workshops were not well attended by students. However, many of the information sessions provided by various departments were successful. Recommendation: Continue to list departmental information sessions in the Major EXPO program.
- Undecided Overnight Orientation: Evaluate and implement improvements.
Outcome: Added more structure to the “Academic Degree Puzzler Activity.” This was well received by students and staff. We also changed one of the rotation sessions from a graduate student panel to a library tour. This received positive comments from both students and orientation leaders.
- Technology: Explore the use of technology in undecided advising.
Outcome: Attended conference sessions regarding technology in advising at the NACADA National Conference and the NACADA Regional Conference.
- Major Exploration Workshop: Revamp to meet the needs of mandatory advising.
Outcome: Collaborated with Careers Services and the Counseling Center to revamp the workshop. While few students that attended the workshop had an Undeclared Hold on their registration, the workshop was well received by the students that attended.

Statistics for 2007-08 Year

Fall 2007 Orientation

Total number of students advised for Fall 2007 Orientation	335
Students that enrolled for Fall 2007	93.55%
Average number of hours earned for Fall 2007 and Spring 2008	23.10
Average number of hours earned for Spring 2008	12.36
Cumulative GPA after Fall 2007 and Spring 2008	2.92
Average hours registered for Fall 2008 as of June 2008	10.15

Undecided Advising at University College Advising

Undecided Students advised for 2007-08 year	3,427
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Projects for 2007-08

1. LEAP 1050: “LEAP Into Major Exploration” Course

During Spring 2008, LEAP again offered a course for second-term freshmen called LEAP 1050: LEAP Into Major Exploration. The course was taught by the associate director of University College and the coordinator of the Undecided Student Program.

Course Description: This course is designed for LEAP students who have not yet committed to a major, and are motivated to explore themselves and their academic options at the University of Utah. Students will learn about the major/career decision making process, including self assessment, evaluation of majors and careers, and implementing an action plan.

Goals for the Course: This year the course was team taught so that more advisors are prepared to teach the course. This fall, we will offer a section of the course as UGS 1050. We plan to continue to offer sections in Fall Semester which are open to all students, and a section in Spring Semester targeted to second-semester LEAP students.

2. Implementation of Undeclared Hold

As part of the mandatory advising initiative we implemented a registration hold for undeclared students with 60 or more credits and 2 or more semesters at the U of U. Students could avoid or remove the hold by participating in one of the following activities:

- Initiating major exploration with an advisor in University College
- Attending a major exploration workshop
- Enrolling in ED PS 2610
- Declaring their major

In November 2007, 608 students that could potentially receive the hold on February 6, 2008 were emailed to notify them of the change in policy. This allowed many students to be proactive and avoid getting the hold on their registration. On February 6, 2008, 331 students received the registration hold on their account. As of July 18, 2008, 272 students have had the hold removed from their record.

3. Major Exploration EXPO

The Third Annual Major Exploration EXPO took place on September 26, 2007. The event was successful for the 3rd year in a row. Here are some of the highlights:

- 1,015 students were able to interact with 82 different academic departments and student support agencies.
- Students were able to gather information about majors, minors, certificates, and/or services that are available to U of U students or potential students.
- 98.5% of students surveyed (N=66) said that they would recommend the EXPO to a friend.
- 90.9% said that they were able to find the information they were looking for, and another 7.6% stated that they were not looking for anything in particular.

Department and student support agency representatives were also satisfied with the event. One department indicated that they were able to interact with 87 students and many others had interactions with 50 or more students.

4. Declare Your Major Campaign

PURPOSE: The campaign was designed to encourage undecided students to take action toward exploring or declaring a major and to encourage pre-major students to follow through with declaration of their intended major.

Various methods were used to encourage students to declare their major:

- Lists of seven “Reasons to Declare” were distributed across campus via banners and fliers.
- Peer advisors talked to students in the Union and handed out “I Declared” buttons.
- Extra Major Exploration Workshops were offered during the campaign.
- Students that had earned 60 or more credits and were undeclared received a registration hold until they met with an advisor, attended a major exploration workshop, enrolled in ED PS 2610, or declared their major.

Goals for 2008-09

1. Continue to promote and develop the Major Exploration EXPO by inviting specific high school groups to attend the event.
2. Expand LEAP 1050: LEAP into Major Exploration to include students outside of LEAP.
3. Develop a plan to provide 1-2 in-services per semester regarding major exploration.

THE TRANSFER CENTER



Terese Pratt and Amanda Hatton

Overview and Goals for 2007-08

Begin to offer evening transfer advising services at Salt Lake Community College (SLCC)

- We were available at SLCC one evening per month in Fall Semester and two evenings per month in Spring Semester (for a total of 36 advisor hours). **We saw 85 students during these visits.**
- **We also tried moving our table to different locations on the SLCC Redwood campus.** By doing this we were able to see students who did not know anything about our advising visits because they do not have any reason to enter the Student Center where we usually have a table.

With the elimination of the Major Sheets we need to find a new way to help students become acquainted with U majors.

- We went through all the U of U departmental Web sites and made hard copies of requirement worksheets and other information which we put in a binder. We take this binder with us on visits so we can show students information about each of our majors.

Coordinate regular visits by U departmental advisors to SLCC Advising Center Staff Meetings.

- We have arranged for **11 different college and major advisors to present information on their programs to the SLCC advisors** at their staff meeting.

Other Activities

Continued Visits to SLCC

- We continued our advising visits to SLCC.

Advisor Hours at SLCC 2007-08	Total Student Contact at SLCC 2007-08
379	1,350

- We decided to reach out to students in some of SLCC's vocational programs. We organized a visit to the SLCC Cosmetology Program. **We advised 17 students in this program who were interested in completing a Bachelors Degree when they were done with their Cosmetology studies.**

Continued Advisor Visits to Snow College

Advisor Hours at Snow 2007-08	Student Contacts at Snow 2007-08
24	87

Collaboration with Departmental Advisors

We continue to have a large number of departments and colleges who ask to join us on our advising visits to SLCC this year. In fall and spring of this year the following programs joined us at our advising table at the Redwood Campus:

School of Business	Anthropology
Sociology	Economics
College of Health	Premedical
Art	Behavioral Science and Health

Efforts to Improve Access to the U for Transfer Students of Color

- Transfer Center staff continued to participate in the activities of the **Transfer Advocacy Board Subcommittee to improve services for SLCC Transfer Students of Color**. These efforts included U Admissions Day – an all day event which included panels, speakers, assistance with applications to the U and waiving the application fee.
- Staff also participated in the **Safe Passage Partnership** to assist under-represented students gain access to higher education at the U. We are also part of the new Diversity Directory.

Transfer Student Advising at the U of U

We continued to advise transfer students here on the U of U campus. We saw **1,269 students in University College and the Transfer Center** in the 2007-08 year.

Mailings to Transfer Students

Postcards and emails were sent to newly admitted transfer students at the beginning and middle of each semester. These communications welcomed them to the U, recommended resources and services for transfer students, and reminded them of upcoming registration dates and policy deadlines.

	<u>Emails and Postcards Sent</u>
Fall 2007	1,267
Spring 2008	708
Summer 2008	228

Transfer Orientation

We continue to assist the Office Orientation and Leadership with orientations for transfer students. We assist in training the orientation leaders during their intensive training. We also advise all undecided transfer student at each comprehensive session during the year.

Transfer Connections Newsletter

We continued to provide our “Transfer Connections” newsletter each semester to advisors at all 2-year schools in the state. The newsletter helps keep these advisors abreast of information for students interested in transferring to the U.

Outreach to Transfer Advisors

The Transfer Center hosted a luncheon for all transfer advisors from 2 year schools throughout the state. Attendees participated in a NACADA Webinar on transfer students.

We had over 70 advisors from across the state attend this event.

Goals for 2008-09

1. Prepare a proposal for an “Exploring the U” class which will be offered at SLCC or possibly Snow College
2. Begin plans to extend Graduation Guarantee to transfer students
3. Make changes to our postcards and emails and try sending them out at different times to increase their effectiveness
4. Update and add to the information on our Transfer Center Web site

PREPROFESSIONAL ADVISING PROGRAM



John Nilsson, Mayumi Kasai, and Erika Thompson

Preprofessional Health Advising

The academic year 2007-08 again included staff changes in this area. Beverly Fenton left University College to assume duties as the director of the university's American Indian Resource Center, and Mayumi Kasai was hired to replace her as a full-time advisor in our office. In addition, Mandy Kuck was hired as a part-time student office assistant.

Goals and Results for 2007-08

- Hire peer advisor to assist with quick questions and expand our ability to be present at a variety of student events.
This was achieved with the hiring and assignment of Mayumi Kasai to our office, who provided 15 hours of advising and quick help support to our student population.
- Develop extracurricular workshops to assist underrepresented students to apply to professional schools.
Extracurricular workshops were developed to assist students in locating volunteer opportunities but implementations were postponed due to staff changes in our office.
- Revitalize preveterinary program by conducting information sessions and supporting student organization.
Beverly Fenton met with several pre-vet students and attempted to revitalize their student organization by holding a meeting for interested students. The Pre-Vet Society now holds meetings on a regular basis. Staff changes prevented creation and implementation of the information sessions.
- Host first annual application party for our student applicants in the second half of Spring Semester 2008.
Party has been planned for March 27 in the Union. Approximately 60 students have RSVPed positively. It is anticipated that this will be the beginning of an annual tradition for our office to recognize the effort and accomplishment which go into simply applying to professional schools.

Highlights for 2007-08

- Hiring of Mayumi Kasai to replace Beverly Fenton.
- Concurrent training of Mayumi Kasai with Erika Thompson, University College advisor. This cross-training will enable Mayumi to do one day of general advising each week in the main location of University College and will enable Erika to advise (mainly freshmen and sophomore) students who are interested in professional school after graduation.
- Hiring of Mandy Kuck as a part-time office assistant to help our administrative assistant, Kellie Presley, with clerical tasks and greeting students.

- Administrative assistant Kellie Presley took and passed her Certified Administrative Professional exam in December. This enables her to participate in the International Association of Administrative Professionals.
- First annual Application Party for our students who have applied to professional school for the 2008-09 academic year was held March 27. Sixty students attended.

Goals for 2008-09

1. Carry out Physician Shadowing Saturday to allow preprofessional students to network with physicians in different specialties and arrange shadowing opportunities.
2. Redevelop the Application Celebration for the fall, including a more inclusive informational emphasis for those who have not yet applied.
3. Stage an extracurricular workshop for students interested in volunteer opportunities.
4. Hire a peer advisor to give our office a Quick Answer capacity 10-12 hours per week.

ANNUAL STUDENT CONTACTS

ACADEMIC YEAR	PREPROFESSIONAL HEALTH			
	Indiv.	Group	Quick Helps	Total
2005-06	2,299	1,448	8,792	12,359
2006-07	1,732	1,327	1,449	4,508
2007-08	1,314	1,063	2,069	4,446

(In 2006-07, the office upgraded from a paper- to a web-based contact log.)
 The Preprofessional Office Web site was accessed 23,896 times during 2007-08.

UNIVERSITY OF UTAH APPLICANTS: MEDICAL ADMISSIONS

<u>Medical</u>	Applicants	Acceptances	% Accepted	% Accepted Nationally
2005-2006	252 (192 M 60F)	110 (84M 23F)	44%	48%
	233 (193 M 40F)	101 (84M 17F)	43%	44%
2006-2007	246 (205M 41F)	100 (67M 33F)	41%	44%
	2007-2008			

UNIVERSITY OF UTAH APPLICANTS: DENTAL ADMISSIONS

<u>Dental</u>	Applicants	Acceptances	% Accepted	% Accepted Nationally
2005-2006	96 (90M 6F)	61 (58M 3F)	63%	47%
	144 (133M 11F)	48 (42M 6F)	33%	45%
2006-2007	109 (102 M, 7F)	54 (53M, 1F)	53%	NA
	2007-2008			

PRELAW ADVISING



Amy Urbanek and Marilyn Hoffman

The purpose of the Prelaw Advising Program is to assist students with all aspects of their preparation for law school including: Planning programs of study, assessing career goals, and preparing applications for admission to U.S. law schools.

Progress on Goals for 2007-2008

- Established new prelaw/general advising office in Orson Spencer Hall
- Conducted prelaw information sessions at Freshman Orientations which were well attended
- Identified additional resources for volunteer opportunities, and contacts to help students investigate law as a career
- Extensive update of prelaw Web site will provide easier access to basic prelaw information

2007-08 Highlights

University College Prelaw Office in Orson Spencer Hall

A new advising office was set up to in Orson Spencer Hall, providing both prelaw and general advising. Its proximity to the Political Science Department and the Hinckley Institute of Politics, two places that attract large numbers of prelaw students, make it an ideal location for prelaw advising. Students and advisors expressed appreciation for having prelaw information and materials available in such a convenient location.

Advising Contacts

PRELAW ADVISING ANNUAL STUDENT CONTACT STATISTICS – LAST 3 YEARS

Academic year	Individual contacts	Info Sessions	Group	Total
2005-2006	363	N/A	177	540
2006-2007	241	147	182	570
2007-2008	296	N/A	261	557

APPLICANTS TO LAW SCHOOLS LAST 3 YEARS

The decrease in applicants is consistent with national trends

Year	Applicants	Acceptances	% Accepted	% Accepted Nationally
2005	446	282	63%	58%
2006	403	281	70%	63%
2007	331	237	71%	66%

NOTES:

Law data derived from ABA/Law Services report.

Law School Fair

The main prelaw event of the year is the annual fall Law School Fair in the Union Ballroom, where students have the opportunity speak with the law school admissions officers from all over the country and collect valuable information.

- A record 133 law schools were represented
- Approximately 450 students attended
- An Admissions Panel followed the Law School Fair with representatives from 4 schools discussing the application process and answered students' questions. 35 students attended. Schools represented were:

- University of Denver Sturm College of Law
- University of Minnesota School of Law
- University of Oregon School of Law
- William & Mary Law School

Prelaw Workshops and Presentations

- Law School Application Workshops—October and April at S.J. Quinney College of Law
- Law School Financial Aid Workshop—October and April at S.J. Quinney College of Law
- Personal Statement workshops
- Recruitment workshop with the Harvard Law School Dean of Admissions
- Presentation by a local attorney on ethics and the consequences of cheating in law school

- In conjunction with Society of Scientist and Engineers in Law student group: Seminars with the Deans of the U of U and BYU Law schools
- Prelaw Information sessions at New Student Orientations

Prelaw Journal

The Prelaw program is assisting a group of students who are working to start an electronic Prelaw Journal similar to the one BYU publishes. The students have secured funding for the first issue, and we will be helping them recruit a faculty advisor, student editors, and article submissions.

Goals for 2008-09

1. Revive the Prelaw Student Society
2. Assist with getting the first issue of the Prelaw Journal published
3. Explore new ways to use technology to disseminate prelaw information to students, particularly Facebook
4. Continue efforts to indentify contacts to help students investigate law as a career

PEER ADVISING PROGRAM



Leslie Park and Victoria Trujillo

GOALS FOR 2007-08	RESULTS
Expand upon the pilot program with FCS and expand the UC Peer Program	Hired eight new Peer Advisors
Partner with academic departments and programs to have a Peer Advisor assist the professional advisor in that area on information advising issues.	Peers were placed in the College of Fine Arts, the College of Business, University College, Pre Law and Pre Professional offices

Training

- One week intensive training for the new peer advisors in collaboration with CESA
- PeopleSoft Training
- Training at the departmental level for those peers placed in academic departments and programs
- Weekly trainings on various topics to grow the peer advisors skills

Presentations made by Peer Advisors

- “Peer Advising at The University of Utah: Taking it to a New Level” 2007 NACADA Regional Conference; Park City, Utah
- “College is Within Your Reach: What you need to Know” September 2007 Presentation for the Utah Advising Corp. at East High School, Utah

Peer Advising Program Highlights

- **Peer Advisors met with 1,240 students on an appointment basis** and covered many hours at the University College Quick Help desk.
- Two returning Peer Advisors acted as mentors and assisted with the training and development of the new peer advisors.
- Peer Advisors assisted with program areas within University College including: Major Exploration EXPO, Scholastic Standards, Freshman Advising Program and Orientation advising.
- One of the 2007-08 Peer Advisors was hired as a full time advisor in the University College Pre professional Office.

Goals for 2008-09

1. Collaborate further with CESA peer mentor program beyond initial training
2. Facilitate an internship to allow continuing peer advisors earn university credit
3. Redesign intensive training to be more interactive and include more technology

THE “RETURNING TO THE U” PROGRAM



Sandy McLelland

- The Returning to the U (RTU) program established May 4, 2007
- University of Utah President Michael K. Young introduced the RTU initiative at the 2007 commencement ceremony

Returning to the U Program Mission

This program serves as an entry point for previous University of Utah students who have not graduated but have accumulated a large number of credits and are in good academic standing. University College and department advisors work with students as they develop and complete their path to graduation.

Initial Contacts:

A query of prior students who attended the University of Utah between 1995 and 2005 determined that there were 4,000 students who had 90 plus hours completed and no undergraduate degree from the University of Utah.

The 4,000 student names were sent to a national clearing house and 1,000 of the original 4,000 students have received undergraduate degrees from other colleges. Of this initial list, 358 potential students have been sent letters inviting them back to the University of Utah.

Contacting Students:

The RTU program works collaboratively with the University of Utah Graduation Office to determine qualified students. Graduation lists of students who applied for graduation two years ago and did not graduate are provided to the RTU program. These students are contacted by mail with 192 letters sent to date. Response to this timely method of contact has been positive.

The RTU program has been working with the Merlin Information System to verify address.
Total mailings since May 2007: 670

Services offered to Returning to the U students:

- Assistance with readmission – readmit fees will be waived
- Academic advising for degree completion (University College and major departments)
- Assistance with financial aid and scholarships
- Tutoring coupons
- Referrals and strategies for accomplishing degree that relate to each student’s
- Personal life issues (employment, childcare, time management, etc.)

2007-08 RTU Data

229 students completed an intake form from an advisor in University College Advising.

113 female

116 male

199 reside in the Utah

30 reside outside the state of Utah

University College, RTU contacts: 325

	Students Enrolled	Credit Hours Completed	Graduates
Summer 2007			2
Fall 2007	28	193	2
Spring 2008	46	335	3

Most RTU students are Undecided when they return. Top majors students indicate they will pursue are:

Family and Consumer Studies

Business

Political Science

Communication

Sociology

Top Reasons for leaving the University of Utah before graduating:

1. Family-related issues
2. Left to go to work
3. Financial Difficulties
4. Poor performance
5. Moved

Program Accomplishments

- RTU brochures and posters developed, printed, and distributed to community.
- Funding obtained from the Daniel's Fund for scholarships for RTU students.
- RTU data base established to track student's reasons for leaving the University, majors they intend to pursue, academic progress, graduation dates, and other relevant information.

- RTU Advisory board established. Campus faculty and staff represented on this committee.
- RTU program media coverage in The Chronicle of Higher Education, Salt Lake Tribune, The Utah Daily Chronicle and KSL TV (5) Studio 5.

Goals for 2008-09

1. Continue contacting 30 students each month from the initial list of 3,000 and from the graduation lists of students fitting the RTU criteria
2. Discover additional ways to communicate our program to the University and local community
3. Establish a chapter of Alpha Sigma Lambda (honor society for non-traditional students)
4. Look at additional services and ways to assist returning students to help with retention

GENERAL EDUCATION / UNIVERSITY GRADUATION REQUIREMENTS ADVISING PROGRAM



Marilyn Hoffman and Amy Urbanek

Coordination of the General Education/Bachelors Degree advising program at University College (UC) includes several components:

- Providing UC and campuswide advisors with accurate and up-to-date information regarding the General Education (GE) and Bachelor Degree requirements
- Overseeing the One Stop Appeals process for making exceptions to the GE/Bachelor Degree requirements to ensure all requests are evaluated in a consistent and fair manner
- Working closely with the DARS programmer to assure accuracy of the GE/Bachelors degree requirements on DARS
- Working closely with Admissions, Graduation, Undergraduate Studies, and General Education/Bachelor's Degree Requirement area faculty committees to represent advisor and student concerns and communicate issues and changes to advisors across campus

Progress on Goals for 2007-08

New IR requirement

- collaborated with IR Committee Chair to monitor, review, and evaluate initial exception petitions for both U of U and transfer course appeals
- continued staff updates/training in making exceptions for transfer courses
- continued updates to campuswide advisors as necessary

Increased outreach efforts with Offices of Admissions and Graduation to gain a better understanding of evaluation of Gen Ed transfer credit and graduation evaluation, collaborate to solve issues

- Outreach meetings with Admissions, Registrar's, Graduation
- Organized UC staff in-service for the Director of Graduation to provide a detailed review of the graduation application and approval process for UC advisors
- GE Coordinator participated on the planning committee for a UAAC Advisor Breakfast workshop on common course numbering and duplication of credit issues --collaborative effort with Admissions, Registrar's, and Graduation

In progress - update of General Ed/Bachelor's Degree Archives

Continued work with DARS new IP function and collaboration to resolve issues that arose

Highlights for 2007-08

Ex-Officio Membership on IE and Bachelor's Degree Requirement Committees

The GE Coordinator and GE Assistant serve as Ex-Officio members of all IE and three Bachelor's degree requirement committees as follows:

Amy Urbanek: Fine Arts
Social/Behavioral Science
Quantitative Intensive
Diversity

Marilyn Hoffman: Physical, Life, and Applied Science
Humanities
International Requirement

General Education and Bachelor's Degree Requirements

- ***New QI minimum grade:*** through UAAC assisted with educating advisors on new requirement, revised and distributed graduation worksheet; assisted with identification of sunset policy on old grade requirement.
- ***IR Requirement:*** worked closely with IR Committee to establish guidelines for student petitions for acceptance of non-sponsored/affiliated Study Abroad credit for IR requirement.

DARS

- New Interactive DARS – solicited advisor and student ideas and developed appropriate abbreviations for General Ed and Bachelor's Degree graph sections.
- Regular communication with DARS administrator to troubleshoot errors and resolve new issues
- Interface between academic departments and DARS general education functions as needed

Undergraduate Bulletin Editing and Revision

Collaborated with UC Advisors, Undergraduate Studies, and Orientation Office for revision of:

- IE/ Bachelor's Degree Requirements information and course lists
- DARS instructions
- Academic Advising description

One Stop Appeals Process

University College GE Appeals Committee

This internal committee reviews two types of courses:

- Unusual transfer course substitution requests of which an advisor is unsure
- All unapproved U of U courses requested to clear IE requirements

In 2007-08 we experienced a dramatic increase in the number of appeals submitted to the UC Committee. This was most likely due to the number of new advisors in UC deferring exception requests to the Committee. The approval rate has remained fairly constant over the last four years. (See Table 1.)

TABLE 1: APPEALS SUBMITTED TO UC GE APPEAL COMMITTEE

	Submitted	Approved	Denied
2004-2005	31	22 (71%)	9
2005-2006	45	29 (64%)	16
2006-2007	58	41 (71%)	17
2007-2008	104	75 (72%)	29

Appeals Submitted to Area Committee Chairs

All appeals for unapproved U of U courses requested to clear Bachelor's Degree requirements are sent to the Chair of the appropriate committee for approval. There was a large increase in these petitions also, probably due to a combination of factors, e.g. new advisors, new IR requirement, and petitions for courses that were pending approval for Bachelor's degree requirement coding. Again, the approval rate has remained fairly constant over the last four years. (See Table 2.)

TABLE 2: APPEALS SUBMITTED TO COMMITTEE CHAIRS

	Submitted	Approved	Denied
2004-2005	38	31 (81%)	7
2005-2006	34	27 (79%)	7
2006-2007	29	23 (79%)	6
2007-2008	73	55 (75%)	18

General Education/Bachelor's Degree Requirement Exceptions Report

We continued our efforts again this year to assure as much consistency as possible in granting exceptions and to reduce the total number of substitutions made by individual UC advisors and the UC Appeals Committee - particularly with respect to the number of substitutions for unapproved U of U courses. Additional decreases in most categories were seen again this year (see below).

- Of the total exceptions granted, 65% were for General Ed and 35 % were for Bachelor's degree requirements.
- The number of exceptions done for U of U courses remained much the same.
- The number of exceptions done for out-of-state transfer decreased slightly, while the in-state exceptions had another large decrease. The latter could be a result of improved state-wide articulation efforts.
- Of the total exceptions, the percentage granted for unapproved U of U courses increased slightly while those done for transfer work decreased slightly.
(See Tables 3 and 4).

Reduction of granted exceptions for 2007-08 compared to 2006-07:

- 8% reduction in total exceptions (38% reduction since 2004-05)
- .5% reduction in exceptions for U of U unapproved courses (35% reduction since 2004-05)
- 12% reduction in exceptions for transfer courses (36% reduction since 2004-05)

- 24% reduction in exceptions for in-state transfer courses (52% reduction since 2004-05)
- 2% reduction in exceptions for out-of-state transfer courses (22% reduction since 2004-05)
- 12% reduction in individual advisor granted exceptions

TABLE 3: SUBSTITUTIONS GRANTED

	2004-2005	2005-2006	2006-2007	2007-2008
<i>Total Exceptions</i>	1,703	1,586	1,139	1,051
U of U Courses	631	533	410	404
Transfer Courses	1,010	995	729	647
In-State Schools	483	395	301	230
Out of State Schools	527	600	427	417

TABLE 4: PERCENTAGES OF SUBSTITUTIONS GRANTED

	2004-2005	2005-2006	2006-2007	2007-2008
U of U Courses	37%	33%	36%	38%
Transfer Courses	60%	64%	64%	62%
In-State Schools*	48%	40%	41%	35%
Out of State Schools*	52%	60%	59%	65%

* Percentage of Transfer courses

Goals for 2008-09

1. IR requirement - continue to:
 - collaborate with IR Committee Chair to monitor, review, and evaluate exception petitions for both U of U and transfer course appeals
 - collaborate with IR Committee and Study Abroad Office to streamline posting of IR requirement on DARS
 - continue UC staff updates/training in making exceptions for transfer courses
 - continue updates to campuswide advisors as necessary
2. Continue annual outreach meetings with Offices of Admissions and Graduation to collaborate on issues affecting advisors and students
3. Update General Ed/Bachelor's Degree Archives
4. Update General Ed/Bachelor's Degree requirements info for Advisor manual

5. Identify frequently substituted U of U courses for possible course approval submissions

UNIVERSITY COLLEGE ASSESSMENT



Steve Hadley

Overview and Goals for 2007-08

For the 2007-08 academic year, the University College Assessment committee outlined the following goals:

Goals	Results
Continue prescriptive assessment. Explore the use of various forms of delivery including paper based, web based, and Student Voice.	The assessment committee facilitated prescriptive assessments during both Fall 2007 and Spring 2008 semesters. During the Fall Semester we administered the assessment via Palm Pilots. 313 surveys were completed on the Palm Pilots. In the spring, students were given a handout with a web-site and asked to complete the assessment online. 120 surveys were completed online. While fewer surveys were completed online there were some advantages. Students were able to complete the survey at their convenience as much as a week after advisors asked them to complete the survey.
Continue to develop a rubric assessment tool for measuring student learning outcomes.	The assessment committee has worked on developing a rubric assessment tool. We now have a rough draft of the tool that will be ready for use during the Fall 2008 semester.
Implement an Advising Syllabus for University College.	Advisors in University College have each developed an Advising Syllabus. Advisors are currently using the syllabus with students attending New Student Orientations and various other students that they advise.

Prescriptive Assessment Highlights

Fall 2007

- Of those that indicated they attended the Major Exploration EXPO, half of them had completed more than 30 credits.
- 65.8% of students that completed the survey had AP, concurrent enrollment, or transfer credits.
- Over 41% of the students were 21 years of age or older.
- For students that indicated they were full-time students (12+ credits), 13.5% were working 31 hours or more per week. 36.5% were working 21 hours or more per week.

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Spring 2008

- 69.2% of students that completed the survey had AP, concurrent enrollment, or transfer credits.
- Over 69% of the students were 21 years of age or older
- For students that indicated they were full-time students (12+ credits), 16.4% were working 31 hours or more per week. 38.4% were working 21 hours or more per week.

Goals for 2008-09

1. Implement the use of a rubric assessment tool to evaluate student learning outcomes.
2. Educate students in areas where prescriptive data indicates they may need more instruction (i.e. understanding the withdrawal policy).
3. Outline a plan for future assessment projects.

CAMPUS COORDINATION OF ACADEMIC ADVISING



Sharon Aiken-Wisniewski and Mary Hasak

UAAC is an organization formed to address the needs and issues of advising undergraduate students at The University of Utah. Committee members include representatives from each academic college as well as Student Affairs and Academic Affairs offices, Athletics, and Center for Ethnic Student Affairs. UAAC is co-chaired by the Associate Dean of University College (permanent co-chair) and a representative from a degree granting college. The committee meets once every month, except July to discuss policy issues, receive updates on campus issues, and reflect upon advising within the institutional mission.

UAAC members engaged in a robust agenda for the 2007-08 academic year. The following information is a brief review of activities and events that involved UAAC and highlights of monthly meetings.

- UAAC co-sponsored the Second Annual U of U Advising Conference in September. This professional development event for the advising community included a keynote address by Dr. Octavio Villalpando, Associate V.P. for Diversity. Concurrent sessions included updates from agencies such as Financial Aid, Registrar's Office, Career Services, and Center for Ethnic Student Affairs. Other concurrent sessions focused on topics such as assessment, advising syllabus, and advising freshmen. This annual conference resulted from assessment activities and was free to all participants.
- UAAC members engaged in discussion and committee membership for the following campus initiatives:
 - Purposeful and Essential Advising (or Mandatory Advising)
 - Upgrades for Degree Audit Program (DARS) for the Interactive Audit and Degree Completion Planner
 - QA (Math) Placement and Progression to Requirement Completion. (A working group developed a resource for advisors that address student issues of completing QA requirements.)
 - Enhancements to PEOPLESOFT that include a "notes" feature within the Advisor Panel that will be activated in Fall 2008. (A working group developed the criteria and training for comments that will appear in the "notes" section since all users must comply with FERPA regulations.)
 - Graduation Guarantee (Many UAAC members are involved with the campuswide Committee and implementation issues.)
 - Maintenance of enrollment. (Updates were provided by Registrar's Office as appropriate and members discussed strategies to engage students in timely enrollment.)
- UAAC sponsored many professional development activities for advising professionals. These included Advising Basics in September, January, and May. This program is an orientation for new advisors. A PEOPLESOFT training occurred after Advising Basics to assist new users. Other advisor development activities were:

- Advising Syllabus Update and Discussion – November
 - SAFE Zone Training provided by the LGBT Center – December
 - Gatekeeper Training provided by Counseling Center – January
 - Common Course Numbering Update – February
 - LEAP and Honors College Advising Roundtable – May
- The UAAC Assessment Committee developed a draft template for an advising syllabus in 2007. The draft syllabus was presented at the 2nd Annual Advising Conference and was a topic for an Advisor Roundtable. Medical Lab Science and University College modified the draft syllabus and adopted for use in 2007-08. A working group of advisors are continuing to adopt this across the campus. The syllabus is a teaching tool that clearly communicates to students the expectations of the advising relationship.
 - The UAAC Assessment Committee attempted to survey students in November as a follow-up to the 2005 survey. Return was low due to over-surveying of the U of U student population in general, and the introduction of the UMAIL system which many students were not using in November. Other strategies for advising assessment will be identified and used in 2008-09.
 - UAAC membership supported the 3rd Annual Major Exploration EXPO in September 2007, which was utilized by over 1000 students from The U of U, SLCC, and local high schools in a 4-hour period. This support continued for the Major Declaration Campaign sponsored by University College in Spring 2008. The campus advising community has developed a collaborative approach for encouraging students to identify their major and declare immediately.
 - The monthly UAAC meeting included information and updates from the Office of Equal Opportunity, Honors College, Alternative Spring Break, Returning to the U Program, Utah Opportunity Scholars, International Students, Study Abroad and the CIS Portal Project. In addition, each meeting included a “Question of the Month.”
 - UAAC members participated in a networking and professional development activity hosted by the U of U Transfer Center in March. Advisors from SLCC, Snow, and CEU were invited for lunch and a viewing of a NACADA *Webinar* on transfer students. Over 70 advisors dialogued on the topic of transfer students and their issues.
 - In addition to the monthly meeting, UAAC continued the Welcome Wagon Program, the newsletter called **The Crouton**, and the Advising Social to honor the Perlman Award winners. Attendance was plentiful this year with 40 or more people attending each meeting. The UAAC webpage was updated by Natalie Murdock to communicate information from monthly meetings.

These are the UAAC highlights for the 2007-08 academic year. Minutes and documents from monthly meetings are available on the UAAC Web site for anyone to view (<http://www2.utah.edu/uaac/>). We look forward to your continued support and welcome suggestions that you may have to help us strengthen academic advising on campus.

ACTIVITIES OF UNIVERSITY COLLEGE STAFF

University College staff participates in numerous committees and organizations, on and off campus in 2006-07. The staff is encouraged to participate and present at national and regional advising conferences and to seek opportunities that demonstrate the merit of their work. All academic advisors are members of the National Academic Advising Association (NACADA) and Utah Association for Advising and Orientation (UAOA). Listed below are some of the activities pursued by UC staff members outside of their conventional advising and office duties.

Off-campus Organization Membership by Staff

- National Academic Advising Association (NACADA)
- Utah Advising and Orientation Association (UAOA)
- National Association of Student Personnel Administrators (NASPA)
- American Association of College Personnel Administrators (ACPA)
- Association for the Study of Higher Education (ASHE)
- National Association of Advisors of Health Professions (NAAHP)
- Western Association of Advisors for the Health Professions (WAAHP)
- Western Association of Prelaw Advisors (WAPLA)
- Association of American Veterinary Medical Colleges (AAVMC)
- American Art Therapy Association
- Association for Psychological Type (APT)
- International Association of Administrative Professionals (IAAP)

Committees/Activities - Off Campus

- NACADA Research Committee Member
- NACADA Task Force to Review Consultant's Bureau
- NACADA Board of Directors
- NACADA 2008 Assessment Institute – Coordinator
- NACADA Assessment Institute Advisory Board
- NACADA Advising Transfer Students Commission - Chair
- 2008 NACADA Region Ten Conference Planning Committee – Secretary
- National Association of Advisors for the Health Professions (NAAHP), Treasurer and Chair of Finance Committee and Advisor Travel Grant Committee
- Western Association of Prelaw Advisors (WAPLA) Executive Board
- State of Utah WICHE Advisors Committee, University of Utah representative
- USHE Transfer Articulation Committee
- Board of Regent's Major Meetings – Sept. 2007
- Board of Regent's K-16 Initiative/Sub-committee for Advising and Guidance

Committees/Activities - On Campus (excludes committees within UC)

- UAAC (co-chair for committee)
 - Assessment Sub-committee Chair

- Freshmen Advising Sub-committee Co-chair and member
- Educational and Development Sub-committee Co-chair
- U of U Annual Advising Conference Co-chair
- Technology Sub-committee Co-chair
- UAAC Newsletter Committee
- UAAC Advisor Social Committee (Co-Chair)
- University of Utah Staff Advisory Council (UUSAC) Chair
- University Studies Committee
- Undergraduate Council
- President's Commission on the Status of Women
- Student Commission
- Graduation Guarantee Committee
- University of Utah Bookstore Committee (BARC) member
- Wellness Network
- Retention and Assessment Committee
- Facilitator for Go Girlz! Activity Programming through the Women's Resource Center outreach program designed to mentor and build relationships with junior high and high school and encourage them to progress to college
- Peoplesoft Student Administrative Team
- University Neighborhood Partners Community Day
- Campaign for Our Community, Office Representative
- LEAP Advisory Committee
- LEAP Scholarships – Candidate Review Chair (Frost & Bamburger)
- OSHER scholarship committee
- Daniel's Opportunity Fund scholarship committee
- Disability Services Scholarship Committee – member
- Early Admit day for high school seniors sponsored by Admissions Office
- Ex-Officio Status on Intellectual Exploration Committees (Fine Arts, Humanities, Social and Behavior Science, Science), QI, and International Requirement
- Transfer Advocacy Board – Co-chair & Member of Minority Transfer Students Committee
- Pre-View Day Committee
- Email Task Force
- Plaza FEST and Panic Free Week
- 2008 EXPO – Chair and committee members
- Credits & Admissions Committee
- Utah Dental Loan Repayment Scholarship Committee
- 2008-09 Undergraduate Bulletin Editing Committee
- Athletic Standards Committee
- 2007 Law Fair Coordination Committee
- National Merit Semi-Finalist Dinner
- Safe Passages

Presentations - Off Campus

- 2007 NACADA National Conference – Baltimore, MD

- Pre-Conference Presentation on Research
- Pre-Conference Presentation: Change models to guide assessment
- “Keeping the Drive and Passion Alive by Navigating Professional Opportunities,”
- “Expanding Research in Academic Advising”
- International Conference on the First Year Experience, The Big Island, Hawaii, “Infusing Effective Advising Into a First Year Learning Community”
- American Educational Research Association – NY, NY
 - Paper on The Process of Women Applying to Medical School
- 2007 NASPA UTAH Conference, Salt Lake City, UT,
- 2008 NACADA Regional Conference – Salt Lake City, UY
 - Pre-conference on research and submitting a grant proposal
 - “Turn on Your Creativity for Extraordinary Advisor Teambuilding: Listening Beyond Words”
 - “Ordinary Challenges, Extraordinary Opportunities: Policy Change and Cross-Campus Collaboration for Advisor Development”
 - “Advocates and Enforcers: Balancing Competing Roles”
 - “Developing and Implementing an Extraordinary Major Exploration Course”
 - “Assisting Transfer Students: Extraordinary Collaboration at the University of Utah,”
 - “Peer Advising at The University of Utah: Taking it to a Higher Level”
- 2007 NACADA Assessment Institute – San Diego, CA
 - Faculty Member & Coordinator
 - Plenary Presentation – “Advisor Outcomes”
 - Special Topic Session - Change Models for Assessment
- 2007 Utah State Counselors Conference – “Dymystifying Higher Education: Changing College Hopefuls into College Successes”
- 2007 WAPLA, Philadelphia, PA, Panel Discussion: Advising Scenarios
- AAUW, Girl Scouts of America, and AOCE/Defining Your Path Conference – “How to Plan for College Attendance”
- Salt Lake Community College – Presentations on Preprofessional Programs
- “College is Within Your Reach: What you need to Know” Presentation for Utah College Advising Corp. at East High School
- “What you Need to Know: Planning your education after Itinerus” for Itinerus Early College Program at SLCC
- *Studio 5* KSL TV discussing adult learners/The Returning to the U program April 3, 2008

Presentations – On Campus

- SuBanco Presentations
- Prelaw Personal Statement workshops
- Law School Application and Financial Aid Workshops
- Pre-med/den workshops for admissions, application, leadership, service, and shadowing
- New student orientation presentations for pre-med, transfer, and GE
- UAAC Related
 - Advising Basics – June, September and January

- PEOPLESOFT/DARS Training – Sept, Jan., June
 - Upgrade Training in March
- UAAC Breakfast on transfer students at SLCC
- Kick-off for Freshmen Priority Advising
- U of U Second Annual Academic Advising Conference – Sept. 2007
- Transfer Day
- University of Utah Advising Conference, “Creating An Academic Advising Syllabus”
- College of Science Day, “Preparing for a Career in Medicine”, two presentations to high school students and parents
- University Neighborhood Partners Community Day
- Parent Orientation Presentations
- Preview Day – presentations and table
- Presentation/advising session with College of Science ACCESS group
- Utah High School Counselors Workshop (Recruitment Office)
- Asian-American Student Association Transfer/Senior Day
- Youth city group presentation w/ HS recruitment 5-7th graders
- Course Presentations
 - UGS 1100 – LEAP
 - ED PSYCH 2600
 - Health Ed 2010
 - Biol 3080
 - PHYSICS 3111

Conferences Attendance/Professional Development/Off-campus

- 2007 NACADA National Conference in Baltimore, MD
- 2007 International Conference on the First Year Experience, The Big Island, Hawaii,
- 2008 NACADA Region Ten Conference in Park City, UT
- 2008 AERA Conference in NY, NY
- American Art Therapy Association National Conference, November 2007: Albuquerque, New Mexico
- Illinois Art Therapy Association State Conference, January 2008, Chicago, Illinois
- Myers-Briggs Type Indicator Session at BYU
- 2008 Human Rights Conference in Salt Lake City: "Did Martin Luther King, Jr. Die in Vain?"
- 2007 Educated Persons' Conference – USHE
- 2007 Utah NASPA Conference
- 2008 Utah Retention & Persistence Symposium – March 2008
- NAAHP National Advisors conference
- 2007 WAPLA Regional Conference

Conferences Attendance/Professional Development/On-campus

- Sixth Annual Tutoring Forum
- Technology Training offered by AOCE and U of U Library System
- Human Resources Workshops on communication in the workplace

- NACADA Webinar on Swirling Students (Transfer) and Career and Academic Advising
- U of U President’s Commission on the Status of Women
- ASUU Multicultural Awareness and Social Justice Conference
- Attended International Center, Women’s Resource Center, Hinckley Institute of Politics, and CESA Open Houses
- Gateway Suicide Prevention Training
- Safe Zone Training
- Cultural Pedagogy In-Service meetings with Dr. Delgado-Bernal

Publications

- New sections for 2007-08 Undergraduate Bulletin
- Various articles for UAAC Newsletter “The Crouton”
- Transfer Center Newsletter for USHE institutions
- Book Review in NACADA Journal, *First-Time Leaders of Small Groups*

Nomination, Awards, Scholarship, and Certifications Received in 2006-07

- Staff member nominated for 2008 NACADA Advising Awards
- Staff member nominated and accepted into Phi Kappa Phi Honors Society
- U of U Chapter of Alpha Epsilon Delta, recognition award from students for service to AED
- Awarded Certified Administrative Professional, December 2007
- Linda K Amos Award for distinguished service to women at the University of Utah

Other Activities of Note

- Crossroads Urban Center - ongoing goods collection and drop-off
- American Cancer Society - Coordinated Daffodil Days for UC and the Counseling Center
- American Cancer Society Relay for Life Participant/Fundraiser
- University of Utah Commencement – volunteered
- Best Buddies Program – participant
- Utah Food Bank – collected canned food
- Utah Arts Festival Volunteer
- Utah Pride Festival
- Wasatch Back Relay
- Candy Kane Corner
- Volunteer at the Horizonte Center
- Bennion Center Alumni Network
- Utah Society for Environmental Education
- Volunteer: Annual Arc of Utah Halloween Carnival and Fundraiser. Provided art activities for participants, friends, and family
- Member of Soroptimist, an international organization of professional women working to improve the lives of women and girls
- Ambassador for International Student Center Ambassador Program